

Cloud County Community College

BOARD OF TRUSTEES

February 28, 2023

Present: Bruce Graham, Richard Hubert, Jim Koch, Pat Macfarlane, Mark Matthew, Jesse Pounds, President Amber Knoettgen, Dr. Kim Zant, Caesar Wood, and Samantha Pounds – Board Clerk.

Others Present:

Justin Ferrell – Attorney, Toby Nosker – KNCK, Jim Lowell – Blade Empire, Jennifer Zabokrtsky, Matt Bechard, Stefanie Perret, Jessica LeDuc, Susan Dudley, Heather Gennette, Stephanie Downie, Sara Beikman, Tom Roberts, Cindy Lamberty, Brent Phillips, Kelly Cook, and Larry Kleeman.

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- I. The meeting was called to order by Chairman Jesse Pounds at **5:00** pm in Room 257 of the President’s Addition.
 - II. **Pledge of Allegiance**
 - III. **Adoption of the Agenda** – Mark Matthew moved and Jim Koch seconded to adopt the amended agenda to include Consolidated Management Board Charges for November 2022 to the A List. Motion passed.
 - IV. **Guest Comments:** None
 - V. **Introductions and Highlights**
 - A. **Women’s Basketball Team**

Head Coach, Brett Erkenbrack, is on his 34th year with Assistant Coach, Tiffany Dorris, on her 1st year. Tiffany is an alum and played for Coach Erkenbrack in 2006. He also shared that they have had some great wins this year even though they have faced some adversity with illness and injuries. They are 12-12 in the conference and have the 1st round home game for the Region VI playoffs.
 - B. **Men’s Basketball Team**

Head Coach, Devin Kastrup, is on his 2nd year with Assistant Coach, Kyle Pugh, also being on his 2nd year. This year they have a volunteer coach, Nick Lenhard. The team has made a lot of strides in a positive direction. They received the highest national ranking that

our program has had since at least 2000, which is being ranked 19th in the country. They also spent 5 weeks in the poll, which is also a program record. The team has 6 top 25 wins with 4 of those wins being in the top 15. He is very proud of his team. Shoutout to Kyle Pugh for his hard work making sure their players stay on top of their studies. The team has also made an impact in the community by spending time at Concordia Elementary School, volunteering at Fall Fest, and volunteering other places around town. Coach Kastrup shared that he feels his team has represented not only Cloud, but Concordia on and off the court.

VI. Consent Agenda – Bruce Graham moved and Richard Hubert seconded to approve the Consent Agenda which includes the minutes of the January 24, 2023 regular board meeting; Treasurer’s Report; Purchasing and Payment of Claims; and Contract Renewal Recommendations for Wrestling Coaches – Julian Smith and Blayne Harris. Motion passed.

VII. Reports:

A. President - Amber Knoettgen – Opened her report with the mission statement and guiding values. She reminded us of the role and impact the College has within the community.

- 1) *Updates* – We are so happy to have Pat Macfarlane back at our meetings! We held a Campus Community meeting on Friday, February 24th and had around 80 participants.
- 2) *Legislative Update* – As a follow up to the Governor’s budget recommendations, the Kansas Association of Community College Trustees (KACCT) is advocating for a number of things since only \$6.5 million was for the Kansas community and technical colleges and \$3.8 million was cut from the over \$100 million in new funding recommended for higher education. Kansas community and technical colleges serve 51% of the total higher education headcount and 37% of the full-time equivalent students in higher education in Kansas. Our students and the businesses we serve need additional funding to address the significant needs related to workforce training and development which exist across the state.
- 3) *Marketing* – Our top post for this month was the Hall of Fame which reached 36,700 in less than a week. Jessica LeDuc has been working on the Technical Education and Innovation Center Groundbreaking Ceremony information and the Annual Foundation Scholarship Auction invites.
- 4) *Foundation* – The 42nd Annual Scholarship Auction will be held on April 15th in Arley Bryant Gymnasium. This year’s theme is ‘Escape to Margaritaville’ which will be a tropical experience with live entertainment, an experienced and energetic auctioneer, and wonderful donated auction items from area businesses and individuals. Heather Gennette has initiated conversations and

met with several donors who are interested in supporting the Technical Education and Innovation Center. She will be scheduling formal presentations and meetings in the upcoming weeks/months. There is a Childcare Capacity Grant that will become available in March that could support some ways to recruit new and develop current employees. We are still waiting on word from the USDA Distance Learning and Telemedicine Grant.

- 5) *Admissions* – Spring Visit Days campaign is closing out today so they will be drawing six \$1,000 scholarships soon. There were 62 visitors during the campaign between both the Concordia and Geary County Campus. Admissions Counselors have been reaching out to our service area high schools to offer presentations or group visit opportunities to their underclassmen.
- 6) *Advising/Retention* – Advisors are enrolling for second session and summer courses. They are exploring the option to become a CLEP Testing Center through College Board. They have also been working with Jessica LeDuc to create student messaging to reinforce the availability of student support services, which will include successful habits. Student Engagement hosted 10 events in January after classes began on the 18th with another 10 events throughout February.
- 7) *Athletics* – Baseball hosted their first home games of the year this past weekend, winning 4 games against Marshalltown Community College. They are off to an 8-3 start this season and will have 4 games this week against #12 Johnson Country Community College. Softball opened their season last week with 6 games, including 2 home games that led to a pair of victories over Northwest Kansas Technical College. The wins were the first under new head coach, Ed Deugan. Women’s Basketball won last week over Garden City Community College and Cowley Community College to secure a winning season and the NJCAA Region VI Tournament home game on Saturday. Men’s Basketball will finish the regular season on Wednesday night with a road game at Colby Community College. They are set to play Cowley Community College in the opening round of the NJCAA Region VI Tournament, location to be determined. Wrestling will have 7 wrestlers competing at the NJCAA Wrestling Championships this weekend in Council Bluffs, IA. The Track and Field Teams will finish their indoor season this weekend at the NJCAA Indoor Track and Field Championships at Washburn University in Topeka, KS.

B. Vice President for Academic Affairs - Dr. Kim Zant

- 1) For Youth Art Month, Amy Kern has been invited to speak to art students interested in graphic design and painting at Republic County High School on

March 8th. She will be presenting her work as an artist and designer. Beth Whisler and Scott Nikolai are developing a climate and diversity survey for students and staff. *Murder Mystery at the Murder Mystery* will be produced on March 3rd and 4th at 7:00 pm and March 5th at 2:00 pm in Cook Theatre. We would love to see you all there. Brandon Galm and the Black Student Union showed and discussed *Hidden Figures* for Black History Month last night. Julia Galm and Brandon Galm took 11 students to Fayette, Arkansas to see Moulin Rouge. On the 3rd, Craig Smith was asked by NextEra to attend and present on renewable energy careers in Fairbury, Nebraska at their Chamber of Commerce Banquet. On the 8th, 33 Renewable Energy students attended a 3-hour NextEra recruiting event that included training on microgrids. On the 9th, 20 Renewable Energy students interviewed with NextEra for wind turbine technician full-time positions and internships. We had 17 students from Thunder Ridge High School and 5 seniors from Marysville tour the Renewable Energy program this month. Our agriculture students are planting summer plants in the green house and weaning and vaccinating pigs from the litters born in January. The equestrian team finished Reserve High point team at their meet in Lincoln at the University of Nebraska. Renee McCray was the High point rider for the meet. The Nursing and Allied Health Department are working with the Science Department to provide combined Cadaver/Nursing tours. So far Josh Urban has given 16 schools and 211 students cadaver tours. Our Adult Education English as a Second Language course enrollments have significantly grown this semester at the Geary County Campus. Several students are soldier spouses. There is a total of 16 students enrolled, Great job! Brent Phillips, Heather Gennette and Kim met with Kim Muff and Amy Lange about how to best collaborate on an upcoming Youth Job Training Opportunity grant that addresses at-risk youth. The Department of Commerce, in collaboration with the Local Area Workforce Boards and the Kansas Jobs of America's Graduates (JAG) Program are supporting the funding opportunity.

- 2) Jen Zabokrtsky continues to help with the renovations of Building B at the Geary County Campus due to the water break over Christmas break. Thank you to Jen Z, Caesar Wood and our maintenance team for all their hard work. Cindy Lamberty and Jen Z attended a Meet the Leadership event at Stormont Vail-Flint Hills Campus on January 26th. Jen attended the Junction City/Geary County Childcare Coalition meeting and Communities in Action training that was sponsored by Childcare Aware February 14th. We appreciate being involved in the conversations regarding addressing the childcare crisis. Some of our Geary County staff contributed to a meal for teachers at Junction City High School during parent teacher conferences on February 20th which illustrates being "All In" regarding building partnerships. Kelly Cook and Jen Z

met with the Geary County Chamber and Economic Development Council President, Military Affairs Council Director and other community leaders on the February 21st to discuss a potential partnership around noncredit IT training for transitioning soldiers and community members.

3) We plan to send our response to the HLC team's report prior to spring break.

C. Vice President for Administrative Services – Caesar Wood

- 1) *Finance/Reports Updates* – The Business Office processed refund checks to students on February 24th. The Fiscal Year 2024 Budget requests have been sent out to all budget managers, as we begin the budget process for 2023-2024. All budgets are due by March 22nd and staff will be presenting their budgets on April 12th and 14th. Caesar will be attending an online seminar on March 10th related to the mandatory commerce reporting with ARPA funds.
- 2) *Children's Center* – The Child Care Sustainability Grant payments for February 2023 through May 2023 changed from \$3,500 to \$9,000. The Children's Center staff will be attending training on March 4th in Manhattan, KS for in-service hours for licensing.
- 3) *Information Technology* – Institutional Research finished the Winter IPEDS surveys, with help from several offices, including Financial Aid and the Library. They are in the process of reviewing vendors for new security services related to the GLBA and FTC Safeguard rules. IT switches should be here at the end of March to finish the infrastructure project.
- 4) *Auxiliary Services Update* – Housing currently has 140 applications for the Fall 2023 semester, with the goal being 304. On March 10th, Cloud will be hosting the Kansas Community College ResLife meeting. This will have about 10 ResLife professional, who will discuss housing related topics affecting all community colleges.
- 5) *Facilities Updates* – The Technical Education and Innovation Center Groundbreaking Ceremony will be on March 29th at 2:00 pm. This is very exciting news for this project. Bi-weekly meetings with McCownGordon will begin on March 27th as we move into the construction phase of the project. There is a meeting on March 1st with GLMV to make changes/edits to the campus master plan and anticipate a final plan to be presented to the board at the April Board meeting.

D. Meetings the Board Members attended

- 1) Mark Matthew attended the Cloud County Commissioners, Cloud County Conservation District Annual Meeting, Cloud County Chemical Dependents, USD 333 Mentoring, KS Association of Counties, and Board Training this month.
- 2) Jim Koch attended Board Training this month.
- 3) Pat Macfarlane attended Board Training this month.

- 4) Bruce Graham attended Board Training this month.
- 5) Richard Hubert attended Board Training this month.
- 6) Jesse Pounds attended CloudCorp and Pros of Con meetings and Board Training this month.

VIII. Discussion Items: None

IX. Action Items

A. Waiver of Policies on Alcohol on Campus – Baseball Alumni Reunion

Jim Koch moved and Mark Matthew seconded to waive policies C7 and E4 to allow the consumption of alcoholic liquor in the Dunning-Hamel Baseball Training Facility at Cloud County Community College on April 22nd, 2023 for the Cloud Baseball Alumni Reunion. Motion passed.

B. Early Childhood Education Certificate

Pat Macfarlane moved and Bruce Graham seconded to approve the Early Childhood Education 16 credit hour Certificate. If approved, the certificate will be sent to the Kansas Board of Regents and Higher Learning Commission for approval. If approved, the Certificate will be offered at Cloud County Community College in the Fall of 2023. Motion passed.

X. Other: None

XI. Executive Session

A. Confidential Financial Information Pertaining to a Business or Vendor

Bruce Graham moved and Pat Macfarlane seconded to recess into executive session for 20 minutes with the 6 Board members, Amber Knoettgen, Kim Zant, Caesar Wood, Justin Ferrell, Heather Gennette, and Larry Kleeman to discuss confidential financial information and data pertaining to certain businesses in order to protect the interests of the businesses being discussed and that we return to open session in this room at 6:13 pm. Motion passed. No action taken.

Mark Matthew moved and Jim Koch seconded to recess back into executive session for 10 minutes with the 6 Board members, Amber Knoettgen, Kim Zant, Caesar Wood, Justin Ferrell, Heather Gennette, and Larry Kleeman to discuss confidential financial information and data pertaining to certain businesses in order to protect the interests of the businesses being discussed and that we return to open session in this room at 6:25 pm. Motion passed. No action taken.

B. Negotiations

Pat Macfarlane moved and Richard Hubert seconded to seconded to recess into executive session for 10 minutes with the 6 Board members, Amber Knoettgen, Kim Zant, Caesar Wood, and Justin Ferrell to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract and that we return to open session in this room at 6:38 pm. Motion passed. No action taken.

XII. Adjournment

Mark Matthew moved and Richard Hubert seconded to adjourn the meeting at 6:39 pm. Motion passed.

Samantha Pounds, Clerk of the Board
Cloud County Community College
Board of Trustees